



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD
Regular Board Meeting of March 7, 2018
5:30 p.m. Closed Session
6:00 p.m. Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **6.0, PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

Dan Cunningham, Chairperson
925-808-1084
cunninghamdan@dublinusd.org
Member District: Dublin USD

Chuck Rogge, Vice Chairperson
(925) 447-1604
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Member District:
Livermore Valley Joint USD

Valerie Arkin, Trustee
(925) 352-8386
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Member District: Pleasanton USD

Julie Duncan, Superintendent
(925) 455-4800 x 106
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Secretary to the Governing Board

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Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**

2. **CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD – 5:30 p.m.**
TVROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this meeting, the Board shall elect a Chairperson and Vice Chairperson from its members and develop a schedule of regular meetings for the year.
 - 2.1 **Election of Board Chairperson for 2018**
 - 2.2 **Election of Board Vice Chairperson for 2018**

The newly appointed Chairperson of the Joint Powers Governing Board will assume the Chair at this time. Past Chair shall pass the Chairpersons Gavel to newly the newly appointed Chair.

3. **PUBLIC COMMENT** on posted closed session items only

4. **ADJOURN TO CLOSED SESSION** - Pursuant to Government Code §54957 & §54957.6
 - 4.1 **Public Employee: Discipline/Dismissal/Release/Leave/Employment/Retirement**

5. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
 - 5.1 **Flag Salute - Pledge of Allegiance**
 - 5.2 **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - 5.3 **Announcement of Any Reportable Action Taken in Closed Session**

6. **PUBLIC COMMENT**
At this time, members of the public may address the Board regarding matters not on the agenda but within the Board’s jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to the Call to Order: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.

7. **RECOGNITIONS**
 - 7.1 **Recognition of Ava Moniz, Dublin High School, Criminal Justice Academy Student**

8. **CONSENT CALENDAR**
The Consent Calendar is for items that require the approval of the Board, but are routine in nature.

The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

CONSENT – MOTIONS

8.1 Approval of Minutes from the Regular Board Meeting of December 6, 2018

The Board will consider approving minutes from the January 25, 2018 Board Meeting.

8.2 Approval of Bill and Salary Reports – December 1 – February 28, 2018

The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the prior three months.

8.3 Approval of Purchase Order Summary – December 1 – February 28, 2018

The Board will consider the approval of the purchase order summary which shows encumbrances of District funds for the prior three months.

8.4 Acceptance of Donations

The Board will consider the approval of donations received through February 28, 2018.

8.5 Authorization to Surplus Equipment

The Board will consider the approval of the surplus list.

8.6 Approval of Memorandum of Understanding with Member Districts' for Transition Specialist Services for 2018-2019

The Board will consider approving a MOU's between TVROP, Dublin, Livermore Valley Joint, Pleasanton Unified School Districts and Tri-Valley One Stop for shared services of a Transition Specialist with costs reimbursable to TVROP.

CONSENT – RESOLUTIONS

8.7 Resolution No. 2017-18.8, Board Members' Signature Card

Education Code Section 42632 states, each order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be updated annually with the residing County Office of Education.

9. DEFERRED CONSENT ITEMS

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

10. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

10.1 Approval of the Second Interim Report - action

Based on the current budget and the multi-year projection, it is recommended that the Tri-Valley Regional Occupational Program Board approve the 2017-2018 Second Interim Report with a Positive Certification.

10.2 Approval of Personnel Document #030718 - *action*

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.

10.3 Middle College Program - *Information*

Superintendent Duncan will update the Board on the results of the Member Districts' Board Meeting presentations regarding the approval of the Middle College Program being added to the TVROP budget as part of the Member District contribution.

An update on the 2018-2019 school year recruitment timeline will also be presented.

11. CORRESPONDENCE

- California State Controller's Office, Certification of FY 2016-17 Audit
- Alameda County Office of Education, 2017-18 First Interim Report

12. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, will report on recent meetings, activities, or legislation.

13. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

14. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, May 2, 2018.

15. ADJOURNMENT

JD/as



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

CONSENT CALENDAR – MOTION – 8.1

AGENDA ITEM:

8.1 – Approval of Minutes from the Regular Board Meeting of December 6, 2017

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the presented minutes.

BACKGROUND:

The minutes from the Regular Board Meeting of December 6, 2017 are presented for Board Approval.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

- Draft Minutes of December 6, 2017 Regular Board Meeting



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Minutes of the Regular Board Meeting of December 6, 2017

1. CALL TO ORDER / ROLL CALL – 5:00 p.m.

Chairperson Cunningham called the December 6, 2017 meeting of the Joint Powers Governing Board of Tri-Valley Regional Occupational Program to order at 5:00 p.m.

Roll Call/Establishment of Quorum

Dan Cunningham, Chairperson

Chuck Rogge, Vice Chairperson

Julie Duncan, Secretary to the Board

Absent - Joan Laursen, Trustee

2. PUBLIC COMMENT – on posted closed session item only

No public comments.

3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6

3.1 Information: Keenan & Associates, Claim for Liability, Claim No. 546257

4. RECONVENE IN OPEN SESSION

Meeting reconvened at 6:00 p.m.

4.1 Pledge of Allegiance

4.2 Approval of the Agenda

Superintendent Duncan reports two changes; replace page 93 for item 9.2 and change two is for item 9.3 and is a modification to the list.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	2	0	0	1

4.3 Announcement of Any Reportable Action Taken in Closed Session

Chairperson Cunningham reported out on the accepted Keenan claim #546257.

5. PUBLIC COMMENT on matters not on the agenda

No public comments.

6. RECOGNITIONS

6.1 Recognition of Frederick Rutledge – Resolution No. 2017-18.7, Commendation for Dedicated Service, Chairperson Cunningham read Resolution number 2017-18.7.

Superintendent Duncan recognized Mr. Rutledge and thanked him for his dedication to the Tri-Valley ROP.

7. CONSENT CALENDAR

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	2	0	0	1

CONSENT - MOTIONS

7.1 Approval of Minutes from the Regular Board Meeting of September 6, 2017

7.2 Approval of Bill and Salary Reports – September 1 - November 30, 2017

7.3 Approval of Purchase Order Summary – September 1 - November 30, 2017

7.4 Approval of the CTE Employer Industry Sector Advisory Committee 2017-2018

The Board approved the CTE Industry Sector Advisory Committee List for 2017-2018.

7.5 Approval of CTE Tri-Valley Educational Collaborative Advisory Committee 2017-2018

The Board approved the CTE TEC Advisory Committee List for 2017-2018.

CONSENT – RESOLUTION

7.6 Approval of Resolution No. 2017-18.7, Commendation for Years of Service

The Board approved Resolution No. 2017-18.7, commending Frederick Rutledge for his years of service and dedication to TVROP.

<u>Roll Call Vote</u>	<u>Ayes</u>
	Rogge
	Cunningham

8. DEFERRED CONSENT ITEMS

No deferred consent items.

9. INFORMATION / ACTION ITEMS

9.1 Approval of the 2016 – 2017 Audit Report – action

In accordance with Education Code Section 41020, the Board of Education authorized the annual audit of the Tri-Valley Regional Occupational Program’s financial records and support documentation for the 2016-2017 fiscal year by Nigro & Nigro, PC.

Superintendent Duncan, thanked and introduced Ms. Fiscus

Ms. Fiscus gave a background of why an audit is completed; opinions in an audit are unmodified, meaning they are a clean opinion.

Ms. Fiscus reviewed each of the reports and gave time for questions.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	2	0	0	1

9.2 Approval of the 2017 – 2018 First Interim Report - action

Based on the current budget and the multi-year projection, it is recommended that the Board of Tri-Valley Regional Occupational Program, approve the 2017-2018 First Interim Report with a Positive Certification.

Ms. Fiscus reported July 1 to October changes and requested the Board approve the First Interim with a positive certification.

Mr. Cunningham asked how long a 5% reserve would actually last and how much reserve Ms. Fiscus would recommend?

Ms. Fiscus recommended a 17% reserve which is about an additional \$700,000.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	2	0	0	1

9.3 Approval of Personnel Document #120617 - action

Superintendent Duncan presented the Personnel Document and explained Ms. Florez vacancy and that the position is posted.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	2	0	0	1

9.4 Approval of the 2018-2019 Calendar of Meeting Dates - action

Superintendent Duncan will present the proposed meeting calendar for 2018-2019.

Worked out a full calendar for the next year and one half through June 2019.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	2	0	0	1

9.5 Approval of Board Bylaw 9270, Conflict of Interest - action

Superintendent Duncan presented the updated Board Bylaw 9270, Conflict of Interest and the need to update positions and remove "Center" from TVROP's name.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	2	0	0	1

9.6 Middle College Information - information

Superintendent Duncan presented information on the growth and future of Middle College.

Ms. Brown has already started the promotion of the program for the 2018-19 school year. She is working with her students, will hold information nights and noted that interviews will be held for all 70 juniors applying at their home school sites.

Districts need to help us decide how to fund MC going forward as the program has been paid for out of one time funds. On December 18th, a meeting will be held at TVROP with all Asst. Supt's of Ed Services, and Business Services asking their opinion on what should be included in the presentation's to the Member Districts.

Superintendent Duncan explained how much funding districts actually receive vs what their actual contribution comes out to after the CTE Incentive Grant and other sections that TVROP supports.

10. CORRESPONDENCE

- Letter from L. Karen Monroe, Superintendent, Alameda County Office of Education, approval of 2017-18 Adopted Budget

11. SUPERINTENDENT'S REPORT

Superintendent Duncan reported on the following meetings, activities, and/or legislation:

- CTE funding participation in Orange County and upcoming State hearings
- CTEIG Reporting completed at the beginning of December
- Serving on Alignment East Bay Committee; an operating advisory (somewhat like TEC) for ACOE, serving with Linda Granger, Superintendent of Eden ROP
- Presented at a Symposium Luncheon hosted by Congressman, Eric Swalwell
- ITV Meeting – announced 557 students have internships in the Valley
- Tri-Valley Partnerships – Member Districts and Las Positas engaging to discuss class schedule offering for concurrent
- National Manufacturing Day October 6th, good event, tough getting some kids to come when there is no school
- College & Career Fair in October was a great success with 108 visiting participants
- Carpenters open house, Tri-Valley Builds
- New Website coming that will be ADA compliant, we are contracted and site will be up and live January 1st
- Adults with Disabilities – MACC funding initiatives, four students sent through program and were hired by Doubletree. Las Positas will hold a summer camp in horticulture and is working with Sunflower Hill.
- CSBA Conference in San Diego, great chance to connect with Boards and Superintendents on a one to one basis.

12. BOARD MEMBER REPORTS

DUSD Board attended a Capital Advisor and Governors meetings. It may be beneficial for Superintendent Duncan to attend one of these meetings with Dublin in January or February.

13. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, January 31, 2018.

14. ADJOURNMENT

There being no further business, Chairperson Cunningham adjourned the meeting at 6:55 p.m.

Original Signed

Submitted,

Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 7th day of March, 2018.*

Board Chairperson



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
 JOINT POWERS GOVERNING BOARD MEETING
 March 7, 2018

CONSENT CALENDAR – MOTION – 8.2

AGENDA ITEM:

8.2 – Approval of Bill and Salary Reports – December 1 – February 28, 2018

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the presented bill and salary warrants.

BACKGROUND:

Bill and salary warrants are presented to the Board for ratification under the Consent Calendar at each regular JPGB meeting. The attached list of bill and salary warrants shows payment of the District’s operating and salary expenditures for the past two months. All of the warrants have been approved by the Alameda County Office of Education.

FISCAL IMPACT:

Operating expenditures were \$309,614.98 and payroll related expenditures were \$775,791.21.

SUPPORTING DOCUMENTS:

- Warrant Disbursement Chart

WARRANT – DISBURSEMENTS	December 2017	January 2018	February 2018	TOTAL FOR PERIOD
PAYROLL RELATED	\$260,113.52	\$255,702.32	\$259,975.37	\$775,791.21
BOOKS/SUPPLIES	\$9,761.13	\$4,353.87	\$36,682.81	\$50,797.81
SERVICES	\$105,195.70	\$29,932.47	\$123,689.00	\$258,817.17
TOTAL	\$375,070.35	\$289,988.66	\$420,347.18	\$1,085,406.19

- Transaction Listing December 2017
- Transaction Listing January 2018
- Transaction Listing February 2018

SORT ORDER: Major Ob

SELECT Object Detail: 1000-5999

	Sort Value	Sort Level Description	Sort Level	Type	Debit	Credit	Net
	=====	=====	===	=====	=====	=====	=====
**	Total 1000	By Major Object	(1)	DR-CR	176,359.59	0.00	176,359.59
**	Total 2000	By Major Object	(1)	DR-CR	38,908.12	0.00	38,908.12
**	Total 3000	By Major Object	(1)	DR-CR	44,845.81	0.00	44,845.81
**	Total 4000	By Major Object	(1)	DR-CR	9,761.13	0.00	9,761.13
**	Total 5000	By Major Object	(1)	DR-CR	105,195.70	0.00	105,195.70
		** G R A N D T O T A L **		DR-CR	375,070.35	0.00	375,070.35

SORT ORDER: Major Ob

SELECT Object Detail: 1000-5999

	Sort Value	Sort Level Description	Sort Level	Type	Debit	Credit	Net
	=====	=====	===	=====	=====	=====	=====
**	Total 1000	By Major Object	(1)	DR-CR	172,836.10	0.00	172,836.10
**	Total 2000	By Major Object	(1)	DR-CR	38,791.96	0.00	38,791.96
**	Total 3000	By Major Object	(1)	DR-CR	44,074.26	0.00	44,074.26
**	Total 4000	By Major Object	(1)	DR-CR	4,353.87	0.00	4,353.87
**	Total 5000	By Major Object	(1)	DR-CR	29,932.47	0.00	29,932.47
		** G R A N D T O T A L **		DR-CR	289,988.66	0.00	289,988.66

SORT ORDER: Major Ob

SELECT Object Detail: 1000-5999

	Sort Value	Sort Level Description	Sort Level	Type	Debit	Credit	Net
	=====	=====	===	=====	=====	=====	=====
**	Total 1000	By Major Object	(1)	DR-CR	174,134.94	0.00	174,134.94
**	Total 2000	By Major Object	(1)	DR-CR	40,084.79	0.00	40,084.79
**	Total 3000	By Major Object	(1)	DR-CR	45,755.64	0.00	45,755.64
**	Total 4000	By Major Object	(1)	DR-CR	36,682.81	0.00	36,682.81
**	Total 5000	By Major Object	(1)	DR-CR	123,689.00	0.00	123,689.00
		** G R A N D T O T A L **		DR-CR	420,347.18	0.00	420,347.18



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

CONSENT CALENDAR – MOTION – 8.3

AGENDA ITEM:

8.3 – Approval of Purchase Order Summary –December 1 – February 28, 2018

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the Summary of Purchase Orders, as presented.

BACKGROUND:

A summary of purchase orders is presented for Board approval under the Consent Calendar at each regular JPGB meeting and includes the purchase orders generated during the period since the last regular Board meeting. By issuing Purchase Orders the District is setting aside, or encumbering, funds for a specific purpose.

FISCAL IMPACT:

Total funds encumbered for this period are \$55,670.48

SUPPORTING DOCUMENTS:

- Purchase Order Descriptive Summary, December 2017
- Purchase Order Descriptive Summary, January 2018
- Purchase Order Descriptive Summary, February 2018

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

PURCHASE ORDER DESCRIPTIVE SUMMARY

<u>PO #</u>	<u>VENDOR NAME</u>	<u>REQUESTED BY</u>	<u>OBJECT DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
R18188	SAN RAMON MARRIOTT	MORGAN/HUNKEN/TVROP	Travel & Conferences	12/14/2017	262.40
R18189	MEDCO SUPPLY CO	HELFICH/HUNKEN/TVROP	Materials & Supplies	12/14/2017	950.59
R18190	SAN RAMON MARRIOTT	RAAKER/HUNKEN/TVROP	Travel & Conferences	12/14/2017	524.80
R18191	CALIF DECA	RAAKER/HUNKEN/TVROP	Travel & Conferences	12/14/2017	150.00
R18192	LIVERMORE VALLEY JOINT UNIFIED	MORELLI/HUNKEN/TVROP	Contracted Services	12/14/2017	500.00
R18193	PLEASANTON UNIFIED SCHOOL DIST	MORELLI/HUNKEN/TVROP	Contracted Services	12/14/2017	250.00
R18194	PLEASANTON UNIFIED SCHOOL DIST	MORELLI/HUNKEN/TVROP	Contracted Services	12/14/2017	250.00
R18195	DUBLIN UNIFIED SCHOOL DISTRICT	MORELLI/HUNKEN/TVROP	Contracted Services	12/14/2017	250.00
R18196	PROFESSIONAL POLICE SUPPLY INC	HARRIS/HUNKEN/TVROP	Materials & Supplies	12/14/2017	764.75
R18197	MATCO TOOLS	WOODWORTH/HUNKEN/TVROP	Materials & Supplies	12/14/2017	442.97
Grand Total:					4,345.51

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

PURCHASE ORDER DESCRIPTIVE SUMMARY

<u>PO #</u>	<u>VENDOR NAME</u>	<u>REQUESTED BY</u>	<u>OBJECT DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
R18198	SIERRA PACIFIC TOURS	BROWN/HUNKEN/TVROP	Transportation Contracted	01/10/2018	2,698.48
R18199	AMADOR VALLEY HIGH SCHOOL	MORELLI/HUNKEN/TVROP	Contracted Services	01/16/2018	1,625.00
R18200	DEL VALLE HIGH SCHOOL	SPALASSO/HUNKEN/TVROP	Contracted Services	01/16/2018	390.00
R18201	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Technology Supplies	01/16/2018	3,941.38
R18202	SOUTHWEST AIRLINES	MORGAN/HUNKEN/TVROP	Travel & Conferences	01/16/2018	173.97
R18203	MARRIOTT HOTELS	MORGAN/HUNKEN/TVROP	Travel & Conferences	01/16/2018	568.35
R18204	CALIF DECA		Travel & Conferences	01/16/2018	85.00
R18205	AIM MAIL CENTER #33	RUTLEDGE/HUNKEN/TVROP	Contracted Services	01/16/2018	680.00
R18206	WARDROBE FOR OPPORTUNITY	RUTLEDGE/HUNKEN/TVROP	Contracted Services	01/16/2018	1,500.00
R18207	WESTERN ASSOC FOR COLLEGE	WALKER/HUNKEN/TVROP	Travel & Conferences	01/16/2018	65.00
R18208	MEHRI, ALIZA	RUTLEDGE/HUNKEN/TVROP	Contracted Services	01/16/2018	60.00
R18209	ALAMEDA COUNTY DEPUTY SHERIFF'S	RUTLEDGE/HUNKEN/TVROP	Contracted Services	01/16/2018	5,000.00
R18210	ALAMEDA COUNTY DEPUTY SHERIFF'S	RUTLEDGE/HUNKEN/TVROP	Contracted Services	01/16/2018	3,500.00
R18211	OPEN GATE INC	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	01/16/2018	696.70
R18212	WESTERN ASSOC FOR COLLEGE	CABADING/HUNKEN/TVROP	Travel & Conferences	01/16/2018	71.01

Grand Total: 21,054.89

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

PURCHASE ORDER DESCRIPTIVE SUMMARY

<u>PO #</u>	<u>VENDOR NAME</u>	<u>REQUESTED BY</u>	<u>OBJECT DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
R18213	JONES & BARTLETT LEARNING	BEYNE/HUNKEN/TVROP	Materials & Supplies	02/06/2018	4,930.73
R18214	HILTON GARDEN INN MONTEREY	DUNCAN/HUNKEN/TVROP	Travel & Conferences	02/06/2018	657.92
R18215	ACSA REGION VII	DUNCAN/HUNKEN/TVROP	Travel & Conferences	02/06/2018	599.00
R18216	SCHOOL SERVICES CALIF INC	SPALASSO/HUNKEN/TVROP	Travel & Conferences	02/06/2018	430.00
R18217	MARRIOTT HOTELS	RAAKER/NELSON/DENHARTOG	Travel & Conferences	02/06/2018	1,705.05
R18218	CALIF DECA	RAAKER/NELSON/DEN	Travel & Conferences	02/06/2018	255.00
R18219	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Technology Supplies	02/06/2018	65.54
R18220	DISPLAYS 2 GO	MORELLI/HUNKEN/TVROP	Materials & Supplies	02/06/2018	739.92
R18221	MEHRI, ALIZA	RUTLEDGE/HUNKEN/TVROP	Contracted Services	02/06/2018	72.00
R18222	OFFICE DEPOT	HASENPFLUG/HUNKEN/TVROP	Materials & Supplies	02/06/2018	500.00
R18223	COPQUEST, INC.	HARRIS/HUNKEN/TVROP	Materials & Supplies	02/06/2018	200.00
R18224	DIGICERT, INC.	NYSWONGER/HUNKEN/TVROP	Contracted Services	02/06/2018	5,928.00
R18225	UNIFORM WAREHOUSE	HARRIS/HUNKEN/TVROP	Materials & Supplies	02/06/2018	250.02
R18226	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Technology Supplies	02/06/2018	1,662.74
R18227	CALIF DECA	DENHARTOG/HUNKEN/TVROP	Travel & Conferences	02/06/2018	80.00
R18228	UBM TECH GAME DEVELOPERS	MEYERS/HUNKEN/TVROP	Travel & Conferences	02/06/2018	799.00
R18229	SOUTHWEST AIRLINES	NELSON/HUNKEN/TVROP	Travel & Conferences	02/06/2018	212.00
R18230	DIABLO VALLEY COLLEGE	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	02/06/2018	600.00
R18231	BARNES & NOBLE	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	02/06/2018	1,584.13
R18232	DEL VALLE HIGH SCHOOL	MORELLI/HUNKEN/TVROP	Contracted Services	02/28/2018	230.00
R18233	MEDCO SUPPLY CO	HELFICH/HUNKEN/TVROP	Materials & Supplies	02/28/2018	430.34
R18234	AMAZON.COM CORPORATE CREDIT	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	02/28/2018	3,171.31
R18235	MARRIOTT HOTELS	NELSON/HUNKEN/TVROP	Travel & Conferences	02/28/2018	568.35
R18236	AVID CENTER	BROWN/HUNKEN/TVROP	Travel & Conferences	02/28/2018	3,474.15
R18237	FOUR POINTS BY SHERATON HOTEL &	MARSHALL/HUNKEN/TVROP	Travel & Conferences	02/28/2018	1,124.88

Grand Total: 30,270.08



TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
 JOINT POWERS GOVERNING BOARD MEETING
 March 7, 2018

CONSENT CALENDAR – MOTIONS – 8.4

AGENDA ITEM:

8.4 – Acceptance of Donations

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the donations for the specified designation.

BACKGROUND:

The donations listed on supporting documents are presented for Board Approval.

FISCAL IMPACT:

An increase of \$7,425.00 to the donation accounts of the designated programs.

SUPPORTING DOCUMENTS:

- Donation report through February 28, 2018

<u><i>Date</i></u>	<u><i>Program</i></u>	<u><i>Amount</i></u>
11/02/2017	Auto Specialist	\$195.00
11/28/2017	GetSet Program	\$645.00
12/05/2017	GetSet Program	\$55.00
12/12/2017	GetSet Program	\$650.00
12/12/2017	GetSet Program	\$1,349.00
12/12/2017	GetSet Program	\$2,071.00
02/22/2018	GetSet Program	\$250.00
02/27/2018	GetSet Program	\$60.00
02/28/2018	Auto Specialist	\$2,150.00
		\$7,425.00



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
 JOINT POWERS GOVERNING BOARD MEETING
 March 7, 2018

CONSENT CALENDAR – MOTIONS – 8.5

AGENDA ITEM:

8.5 – Authorization to Surplus Equipment

RECOMMENDED ACTION:

Authorize the Surplus of the presented list of materials and equipment.

BACKGROUND:

California Education Code 17545 authorized school districts to sell or dispose of surplus property.

FISCAL IMPACT:

Any proceeds from the sale of surplus property are deposited into the General Fund.

SUPPORTING DOCUMENTS:

Tri-Valley ROP District Office DISPOSAL Inventory List 2017-2018					
END OF LIFE as of 03-1-2018					
ROP#	Service Tag#	Item Description	Value	Room#	Teacher
R02869	na	iMac 24"	None	GHS 400	Nelson
R00862	na	iMac 24"	None	GHS 401	Nelson
R00782	na	iMac 24"	None	GHS 402	Nelson
A00452	na	iMac 24"	None	GHS 403	Nelson
R02772	na	iMac 24"	None	GHS 404	Nelson
A00087	3000	Acer all in one	None	GHS 405	Nelson
	na	Poly Com Cabnet	None	DO	DO



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

CONSENT CALENDAR- MOTION – 8.6

AGENDA ITEM:

8.6 – Approval of Memorandum of Understanding with Member Districts’ for Transition Specialist Services for 2018-2019.

RECOMMENDED ACTION:

As part of the Consent Calendar, approve MOUs with Dublin Unified School District (DUSD), Livermore Valley Joint Unified School District (LVJUSD), Pleasanton Unified School District (PUSD) and Tri-Valley One Stop (In-Kind) for shared services for the 2018-19 school year.

BACKGROUND:

Member districts have requested to continue a collaboration of shared services performed by a TVROP employee to provide Transition Services to Adults in the Tri-Valley for continued education and career guidance.

FISCAL IMPACT:

Cost billed back to member districts not to exceed \$15,000 each District for a total of \$45,000.

SUPPORTING DOCUMENTS:

- Memorandums of Understanding (4)

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Dublin Unified School District

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Dublin Unified School District in regard to shared services for an Adult and Career Education Transition Specialist in the Tri-Valley for the 2018-2019 school year being funded by the Mid Alameda County Consortium (Adult Ed Block Grant).

- Dublin Unified School District will pay, not to exceed \$15,000, for the 2018-2019 school year for Transition Specialist services.

Payments due from DUSD to Tri-Valley ROP will be invoiced for in August 2018.

SIGNATURES OF AGREEMENT:

Dr. Lisa Gonzales, Asst. Superintendent
Educational Services
Dublin Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to shared services for an Adult and Career Education Transition Specialist in the Tri-Valley for the 2018-2019 school year being funded by the Mid Alameda County Consortium (Adult Ed Block Grant).

- Livermore Valley Joint Unified School District will pay, not to exceed \$15,000, for the 2018-2019 school year for Transition Specialist services.
- Livermore Adult Community Education will provide office space at 1401 Almond Avenue, Livermore, CA 94550, for the Transition Specialist as an In-Kind contribution.

Payments due from LVJUSD to Tri-Valley ROP will be invoiced in August 2018.

SIGNATURES OF AGREEMENT:

Susan Kinder, Chief Business Official
Livermore Valley Jt. Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Tri-Valley One Stop

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program (District) and Tri-Valley One Stop in regard to providing in-kind contribution (office / classroom space) for an Adult and Career Education Transition Specialist, and a Computer Instructor, Adult Education, employed by TVROP, serving the districts of Dublin, Livermore, Pleasanton and Chabot/Las Positas Community College for the 2018-2019 school year.

- TRI-VALLEY ONE STOP will provide workspace, computer, photo copier and phone as In-Kind contribution for Transition Specialist who shall represent all Tri-Valley School Districts.
- Transition Specialist shall be compensated solely by Tri-Valley ROP.
- Computer Instructor shall be compensated solely by Tri-Valley ROP.
- TRI-VALLEY ONE STOP will provide workspace, computer, photo copier and phone as In-Kind contribution.
- Personal Property of the District may be provided to the above positions to use in their fulfilling obligations to adult students. At the end of this agreement, said personal property will be removed.

This MOU will be in effect from date agreement is signed until June 30, 2019 and is subject to annual renewal provided all parties are in agreement.

SIGNATURES OF AGREEMENT:

Lorenzo Legaspi, VC Business Services
Tri-Valley One Stop

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Pleasanton Unified School District

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Pleasanton Unified School District in regard to shared services for an Adult and Career Education Transition Specialist in the Tri-Valley for the 2018-2019 school year being funded by the Mid Alameda County Consortium (Adult Ed Block Grant).

- Pleasanton Unified School District will pay, not to exceed \$15,000, for the 2018-2019 school year for Transition Specialist services.

Payments due from PUSD to Tri-Valley ROP will be invoiced in August 2018.

SIGNATURES OF AGREEMENT:

Dr. Odie Douglas, Asst. Superintendent
Educational Services
Pleasanton Unified School District

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

CONSENT - RESOLUTION - 8.7

AGENDA ITEM:

8.7 - Resolution No. 2017-18.8, Board Members' Signature Card

RECOMMENDED ACTION:

As part of the Consent Calendar, Approve Resolution No. 2017-18.8

BACKGROUND:

California Education Code Sections 42632, 42601 allow the Governing Board to authorize a person or persons to sign on its behalf. Resolution No. 2016-17.7 updates the Governing Board Signature Authority. Persons named on Resolution No. 2016-17.7 are authorized by the Board of Education to sign warrants and approval of payments on behalf of the District.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

- Resolution No. 2017-18.8 - Board Members' Signature Card

**BEFORE THE JOINT POWERS GOVERNING BOARD
OF THE TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
COUNTY OF ALAMEDA, STATE OF CALIFORNIA**

RESOLUTION NO. 2017-18.8 For FISCAL YEAR 17-18 SIGNATURE CARD - BOARD MEMBERS AUTHORIZED SIGNATURES
--

TO THE ALAMEDA COUNTY SUPERINTENDENT OF SCHOOLS:

WHEREAS, pursuant to Education Code Section 42632 for K-12 Education and Section 85232 for Community Colleges, each order drawn on the funds of a school district shall be signed by at least a majority of the members of the Governing Board of the district, or by a person or persons authorized by the Governing Board to sign orders in its name; and

WHEREAS, the Governing Board of each school district shall be responsible for filing such signatures with the County Office of Education per Education Code Section 42633; and

WHEREAS, this resolution supersedes all previous resolutions representing signatures of the Governing Board, and declares said prior resolutions null and void;

NOW, THEREFORE BE IT RESOLVED that the following signatures are those of each member presently serving on the Governing Board:

- | | |
|-----------------------|--------------------------------------|
| 1. _____
Signature | Valerie Arkin

Type Name |
| 2. _____
Signature | Dan Cunningham

Type Name |
| 3. _____
Signature | Chuck Rogge

Type Name |

PASSED AND ADOPTED by the Joint Powers Governing Board of Tri-Valley Regional Occupational Program on this 7th day of March, 2018, by the following vote:

- AYES:**
NOES:
ABSENT:
ABSTENTIONS:

By approval of this resolution, I hereby certify that the signatures appearing above are true and were affixed in my presence.

Date

Chairperson, Joint Powers Governing Board



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

ACTION ITEM – 10.1

AGENDA ITEM:

10.1 – Approval of the 2017-2018 Second Interim Report

RECOMMENDED ACTION:

Approve the Second Interim Report, as presented.

BACKGROUND:

The California Department of Education requires submission of two certified financial interim reports per fiscal year; the First Interim Financial Report as of October 31, 2017, and the Second Interim Financial Report as of January 31, 2018.

The Second Interim Report for 2017-2018 is submitted to the Board for approval. The information provided in the Second Interim Financial Report accounts for the changes made to the budget between the July 1 Adopted Budget and the closure of the accounting period of January 31, 2018, using the most current information available. The report projects the TVROP will end the year with a fund balance of \$812,125. Of this, \$20,000 is designated for the revolving fund, \$51,503 is restricted, \$300,000 is assigned, and \$349,541 is set aside for the 5% reserve for economic uncertainty. The remaining \$91,081 is undesignated at this time.

FISCAL IMPACT:

Tri-Valley ROP's 2017-2018 projected revenue is \$6,073,775 and projected expenses are \$6,990,811 offset by \$917,036 of reserve.

SUPPORTING DOCUMENTS:

- JPA Certification of Interim Report
- Change Detail
- Revenues, Expenditures, and Changes in Fund Balance
- Exhibit: Restricted Balance Detail
- Multi-Year Projections
- Cash Flow Worksheet
- Criteria and Standards
- Technical Review Checks

Moved by:

Seconded by:

Passed by:

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____ Date: _____
JPA Administrator or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: March 07, 2018 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

- POSITIVE CERTIFICATION**
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- QUALIFIED CERTIFICATION**
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- NEGATIVE CERTIFICATION**
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Teresa Fiscus Telephone: 925-606-3253
Title: Fiscal Director E-mail: tfiscus@lvjUSD.k12.ca.us

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, have there been changes since first interim in OPEB liabilities?	n/a	
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	n/a	
		• Classified? (Section S8B, Line 1b)	n/a	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	n/a	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

2017-18 Second Interim
Change Detail

REVENUE	CHANGE
Federal	
Perkins Grant	\$ 56,125
State	
CalSTRS Entry	\$ 178,005
Local	
Other Local Revenue	\$ 5,204
TOTAL	\$ 239,334

EXPENDITURES	CHANGE
Certificated Salaries	\$ 201,815
Benefits	\$ (6,637)
Benefits - CalSTRS Entry	\$ 178,005
Books and Supplies	\$ (23,053)
Services and Other Operating	\$ 12,194
TOTAL	\$ 362,324

2017-18 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	181,302.00	138,400.00	0.00	194,525.00	56,125.00	40.6%
3) Other State Revenue		8300-8599	3,512,693.00	2,314,505.00	2,172,175.00	2,492,510.00	178,005.00	7.7%
4) Other Local Revenue		8600-8799	3,349,214.00	3,381,536.00	916,779.20	3,386,740.00	5,204.00	0.2%
5) TOTAL, REVENUES			7,043,209.00	5,834,441.00	3,088,954.20	6,073,775.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,712,350.00	1,806,196.00	1,092,483.45	2,008,011.00	(201,815.00)	-11.2%
2) Classified Salaries		2000-2999	483,465.00	477,965.00	260,662.10	477,965.00	0.00	0.0%
3) Employee Benefits		3000-3999	612,189.00	636,245.00	284,988.17	809,613.00	(171,368.00)	-26.8%
4) Books and Supplies		4000-4999	340,451.00	517,380.00	234,746.14	494,327.00	23,053.00	4.5%
5) Services and Other Operating Expenditures		5000-5999	865,701.00	1,023,991.00	353,042.13	1,036,185.00	(12,194.00)	-1.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	3,362,898.00	2,164,710.00	0.00	2,164,710.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,377,054.00	6,628,467.00	2,225,921.99	6,990,811.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(333,845.00)	(794,046.00)	863,032.21	(917,036.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(333,845.00)	(794,046.00)	863,032.21	(917,036.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	1,729,161.02	1,729,161.02		1,729,161.02	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,729,161.02	1,729,161.02		1,729,161.02		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,729,161.02	1,729,161.02		1,729,161.02		
2) Ending Balance, June 30 (E + F1e)			1,395,316.02	935,115.02		812,125.02		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	20,000.00	20,000.00		20,000.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		51,503.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	300,000.00		300,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	308,945.00	283,690.00		349,541.00		
Unassigned/Unappropriated Amount								
		9790	1,066,371.02	331,425.02		91,081.02		

2017-18 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Administrator Training (NCLB)	4036	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	181,302.00	138,400.00	0.00	194,525.00	56,125.00	40.6%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			181,302.00	138,400.00	0.00	194,525.00	56,125.00	40.6%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	3,362,898.00	2,184,710.00	0.00	2,164,710.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	2,164,710.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	149,795.00	149,795.00	7,465.00	327,800.00	178,005.00	118.8%
TOTAL, OTHER STATE REVENUE			3,512,693.00	2,314,505.00	2,172,175.00	2,492,510.00	178,005.00	7.7%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	13,000.00	13,000.00	12,116.45	13,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	405,866.00	436,776.00	104,359.44	436,776.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	45,000.00	46,412.00	78,966.81	51,816.00	5,204.00	11.2%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%

2017-18 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Transfers In		8781-8783	2,885,348.00	2,885,348.00	721,336.50	2,885,348.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,349,214.00	3,381,536.00	916,779.20	3,386,740.00	5,204.00	0.2%
TOTAL REVENUES			7,043,209.00	5,834,441.00	3,088,954.20	6,073,775.00		

2017-18 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,191,103.00	1,328,658.00	814,036.19	1,530,672.00	(202,014.00)	-15.2%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	521,247.00	477,538.00	278,447.26	477,339.00	199.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			1,712,350.00	1,806,196.00	1,092,483.45	2,008,011.00	(201,815.00)	-11.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	255,287.00	249,987.00	133,129.96	249,987.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	98,649.00	98,649.00	57,545.18	98,649.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	115,660.00	114,660.00	61,289.87	114,660.00	0.00	0.0%
Other Classified Salaries		2900	13,889.00	14,689.00	6,697.09	14,689.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			483,465.00	477,965.00	260,662.10	477,965.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	383,914.00	400,284.00	150,403.34	572,899.00	(172,635.00)	-43.1%
PERS		3201-3202	84,790.00	84,790.00	44,735.53	83,843.00	947.00	1.1%
OASDI/Medicare/Alternative		3301-3302	61,874.00	67,369.00	37,084.64	66,463.00	906.00	1.3%
Health and Welfare Benefits		3401-3402	0.00	0.00	1,093.54	1,875.00	(1,875.00)	New
Unemployment Insurance		3501-3502	1,170.00	1,239.00	2,754.48	1,241.00	(2.00)	-0.2%
Workers' Compensation		3601-3602	80,441.00	84,583.00	48,916.64	83,292.00	1,291.00	1.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			612,189.00	638,245.00	284,988.17	809,613.00	(171,368.00)	-26.8%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	229,951.00	397,098.00	159,127.01	373,143.00	23,955.00	6.0%
Noncapitalized Equipment		4400	110,500.00	120,282.00	75,619.13	121,184.00	(902.00)	-0.7%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			340,451.00	517,380.00	234,746.14	494,327.00	23,053.00	4.5%

2017-18 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	48,150.00	46,621.00	13,944.20	47,921.00	(1,300.00)	-2.8%
Dues and Memberships		5300	14,000.00	15,500.00	13,353.56	16,200.00	(700.00)	-4.5%
Insurance		5400-5450	25,000.00	25,000.00	16,813.00	25,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	20,800.00	24,773.00	14,496.42	27,890.00	(3,117.00)	-12.6%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	746,751.00	901,097.00	289,624.30	907,194.00	(6,097.00)	-0.7%
Communications		5900	11,000.00	11,000.00	4,810.65	11,980.00	(980.00)	-8.9%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			865,701.00	1,023,991.00	353,042.13	1,036,185.00	(12,194.00)	-1.2%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	3,362,898.00	2,164,710.00	0.00	2,164,710.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			3,362,898.00	2,164,710.00	0.00	2,164,710.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			7,377,054.00	6,628,487.00	2,225,921.99	6,990,811.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
3555	Carl D. Perkins Career and Technical Education: Adult, Secti	51,503.00
Total, Restricted Balance		<u>51,503.00</u>

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	194,525.00	0.00%	194,525.00	0.00%	194,525.00
3. Other State Revenues	8300-8599	2,492,510.00	-34.74%	1,626,626.00	-79.85%	327,800.00
4. Other Local Revenues	8600-8799	3,386,740.00	21.67%	4,120,597.00	3.68%	4,272,223.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,073,775.00	-2.17%	5,941,748.00	-19.31%	4,794,548.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,008,011.00		1,946,144.00
b. Step & Column Adjustment				19,624.00		18,081.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(81,491.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,008,011.00	-3.08%	1,946,144.00	0.93%	1,964,225.00
2. Classified Salaries						
a. Base Salaries				477,965.00		489,274.00
b. Step & Column Adjustment				4,522.00		4,625.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				6,787.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	477,965.00	2.37%	489,274.00	0.95%	493,899.00
3. Employee Benefits	3000-3999	809,613.00	8.34%	877,102.00	4.47%	916,316.00
4. Books and Supplies	4000-4999	494,327.00	-10.87%	440,601.00	0.54%	442,961.00
5. Services and Other Operating Expenditures	5000-5999	1,036,185.00	2.11%	1,058,065.00	0.77%	1,066,265.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	2,164,710.00	-40.00%	1,298,826.00	-100.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)						
11. Total (Sum lines B1 thru B10)		6,990,811.00	-12.60%	6,110,012.00	-20.07%	4,883,666.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(917,036.00)		(168,264.00)		(89,118.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,729,161.02		812,125.02		643,861.02
2. Ending Fund Balance (Sum lines C and D1)		812,125.02		643,861.02		554,743.02
3. Components of Ending Fund Balance (Form 011)						
(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	20,000.00		20,000.00		20,000.00
b. Restricted	9740	51,503.00		0.00		0.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	300,000.00		300,000.00		290,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	349,541.00		305,501.00		244,184.00
2. Unassigned/Unappropriated	9790	91,081.02		18,360.02		559.02
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		812,125.02		643,861.02		554,743.02

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	349,541.00		305,501.00		244,184.00
c. Unassigned/Unappropriated	9790	91,081.02		18,360.02		559.02
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)						
		440,622.02		323,861.02		244,743.02
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)						
		6.30%		5.30%		5.01%
F. RECOMMENDED RESERVES						
1. JPA ADA						
Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)						
		6,990,811.00		6,110,012.00		4,883,666.00
3. Less: Special Education Pass-through (Not applicable for JPAs)						
		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)						
		6,990,811.00		6,110,012.00		4,883,666.00
5. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)						
		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)						
		349,540.55		305,500.60		244,183.30
7. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)						
		66,000.00		66,000.00		66,000.00
8. Reserve Standard (Greater of Line F6 or F7)						
		349,540.55		305,500.60		244,183.30
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)						
		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Certificated and classified salaries were increased based on the projected increase to the middle college program. Certificated salaries were reduced for the remaining employee that was charged to the adult program in 2017-18. Employee is retiring effective June 30, 2018.						

Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
		ACTUALS THROUGH THE MONTH OF (Enter Month Name):							
A. BEGINNING CASH		4,945,694.68	5,069,723.41	5,215,246.36	3,648,851.85	3,598,040.52	3,404,998.74	3,278,503.48	2,990,648.82
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenue	8100-8299								
Other State Revenue	8300-8599				2,166,840.00	2,134.00	1,067.00	2,134.00	2,000.00
Other Local Revenue	8600-8799	0.00	1,180.00	231.52	494,621.03	116,975.57	334,486.08		755,000.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
TOTAL RECEIPTS		0.00	1,180.00	231.52	2,661,461.03	119,109.57	335,553.08	2,134.00	757,000.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	46,157.64	178,952.37	174,769.72	171,596.75	178,102.95	176,359.59	172,836.10	173,000.00
Classified Salaries	2000-2999	18,294.20	40,739.30	41,203.36	41,198.31	41,526.85	38,908.12	38,791.96	41,000.00
Employee Benefits	3000-3999	14,290.94	45,864.96	45,023.99	44,442.00	46,445.29	44,845.81	44,074.26	44,000.00
Books and Supplies	4000-4999	(718.68)	99,306.54	37,182.81	74,151.90	10,708.57	9,761.13	4,353.87	42,000.00
Services	5000-5999	(83,102.06)	90,962.22	23,367.21	133,874.26	52,812.33	105,195.70	29,932.47	115,000.00
Capital Outlay	6000-6599				0.00				
Other Outgo	7000-7499			1,276,206.84	(1,276,206.84)				
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
TOTAL DISBURSEMENTS		(5,077.96)	455,825.39	1,597,753.93	(810,943.62)	329,595.99	375,070.35	289,988.66	415,000.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199								
Accounts Receivable	9200-9299	955,504.22	358,741.29	559,906.79	23,762.76	13,093.38			
Due From Other Funds	9310								
Stores	9320								
Prepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
SUBTOTAL		955,504.22	358,741.29	559,906.79	23,762.76	0.00	13,093.38	0.00	0.00
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	1,602,386.65	239,790.52	(40,261.55)	(7,365.14)	1,327,596.09	(4,351.26)	86,977.99	
Due To Other Funds	9610								
Current Loans	9640								
Unearned Revenues	9650	2,195,619.89				2,195,619.89			
Deferred Inflows of Resources	9690								
SUBTOTAL		3,798,006.54	239,790.52	(40,261.55)	(7,365.14)	3,523,215.98	(4,351.26)	86,977.99	0.00
<u>Nonoperating</u>									
Suspense Clearing	9910								
TOTAL BALANCE SHEET ITEMS		(2,842,502.32)	118,950.77	600,168.34	31,127.90	(3,523,215.98)	17,444.64	(86,977.99)	0.00
E. NET INCREASE/DECREASE (B - C + D)			124,028.73	145,522.95	(1,566,394.51)	(50,811.33)	(193,041.78)	(287,854.66)	342,000.00
F. ENDING CASH (A + E)			5,069,723.41	5,215,246.36	3,648,851.85	3,598,040.52	3,404,998.74	3,278,503.48	3,332,648.82
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name)									
A. BEGINNING CASH		3,332,648.82	3,047,648.82	1,224,938.82	844,028.82				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment								0.00	0.00
Property Taxes								0.00	0.00
Miscellaneous Funds								0.00	0.00
Federal Revenue		65,000.00			65,000.00	64,525.00		194,525.00	194,525.00
Other State Revenue			2,000.00		1,335.00		315,000.00	2,492,510.00	2,492,510.00
Other Local Revenue		65,000.00	755,000.00	34,090.00	755,000.00	75,155.80		3,386,740.00	3,386,740.00
Interfund Transfers In								0.00	0.00
All Other Financing Sources								0.00	0.00
TOTAL RECEIPTS		130,000.00	757,000.00	34,090.00	821,335.00	139,680.80	315,000.00	6,073,775.00	6,073,775.00
C. DISBURSEMENTS									
Certificated Salaries		173,000.00	173,000.00	173,000.00	173,000.00	44,235.88		2,008,011.00	2,008,011.00
Classified Salaries		41,000.00	41,000.00	41,000.00	41,000.00	12,302.90		477,965.00	477,965.00
Employee Benefits		44,000.00	44,000.00	44,000.00	30,000.00	3,625.75	315,000.00	809,613.00	809,613.00
Books and Supplies		42,000.00	42,000.00	42,000.00	42,000.00	49,580.86		494,327.00	494,327.00
Services		115,000.00	115,000.00	115,000.00	115,000.00	108,142.87		1,036,185.00	1,036,185.00
Capital Outlay								0.00	0.00
Other Outgo			2,164,710.00					2,164,710.00	2,164,710.00
Interfund Transfers Out								0.00	0.00
All Other Financing Uses								0.00	0.00
TOTAL DISBURSEMENTS		415,000.00	2,579,710.00	415,000.00	401,000.00	217,888.26	315,000.00	6,990,811.00	6,990,811.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not in Treasury		9111-9199						0.00	
Accounts Receivable		9200-9299						955,504.22	
Due From Other Funds		9310						0.00	
Stores		9320						0.00	
Prepaid Expenditures		9330						0.00	
Other Current Assets		9340						0.00	
Deferred Outflows of Resources		9490						0.00	
SUBTOTAL			0.00	0.00	0.00	0.00	0.00	955,504.22	
Liabilities and Deferred Inflows									
Accounts Payable		9500-9599						1,602,386.65	
Due To Other Funds		9610						0.00	
Current Loans		9640						0.00	
Unearned Revenues		9650						2,195,619.89	
Deferred Inflows of Resources		9690						0.00	
SUBTOTAL			0.00	0.00	0.00	0.00	0.00	3,798,006.54	
Nonoperating									
Suspense Clearing		9910						0.00	
TOTAL BALANCE SHEET ITEMS			0.00	0.00	0.00	0.00	0.00	(2,842,502.32)	
E. NET INCREASE/DECREASE (B - C + D)			(285,000.00)	(1,822,710.00)	(380,910.00)	420,335.00	(78,207.46)	(3,759,538.32)	(917,036.00)
F. ENDING CASH (A + E)			3,047,648.82	1,224,938.82	844,028.82	1,264,363.82			
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								1,186,156.36	

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs.
2. **CRITERION: Enrollment**
This criterion is not checked for JPAs.
3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs.
4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	3,184,366.19	5,623,156.79	56.6%
Second Prior Year (2015-16)	3,985,213.18	5,397,623.63	73.8%
First Prior Year (2016-17)	2,863,116.69	7,450,581.74	38.4%
	Historical Average Ratio:		56.3%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5.0%	5.0%	5.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	51.3% to 61.3%	51.3% to 61.3%	51.3% to 61.3%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2017-18)	3,295,589.00	6,990,811.00	47.1%	Not Met
1st Subsequent Year (2018-19)	3,312,520.00	6,110,012.00	54.2%	Met
2nd Subsequent Year (2019-20)	3,374,440.00	4,883,666.00	69.1%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected ratio of salary and benefit costs to total expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

The CTE incentive grant funding is affecting the percentages in 2017-18 ad 2018-19. In these years, \$2.1 million, and \$1.2 million respectively will be received as revenue and distributed as pass through expenditures.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating) for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second interim data for Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2017-18)	138,400.00	194,525.00	40.6%	Yes
1st Subsequent Year (2018-19)	138,400.00	194,525.00	40.6%	Yes
2nd Subsequent Year (2019-20)	138,400.00	194,525.00	40.6%	Yes

Explanation
(required if Yes)

Perkins grant was increased based on updated projection from CDE.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2017-18)	2,314,505.00	2,492,510.00	7.7%	Yes
1st Subsequent Year (2018-19)	1,448,621.00	1,626,626.00	12.3%	Yes
2nd Subsequent Year (2019-20)	149,175.00	327,800.00	119.7%	Yes

Explanation
(required if Yes)

State revenue was adjusted for the Calstrs entry. Calstrs was increased approximately \$178,000 based on the amount from prior year.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2017-18)	3,381,536.00	3,386,740.00	0.2%	No
1st Subsequent Year (2018-19)	3,472,745.00	4,120,597.00	18.7%	Yes
2nd Subsequent Year (2019-20)	3,601,056.00	4,272,223.00	18.6%	Yes

Explanation
(required if Yes)

Member contributions were increased by 4% in 18-19 and in 19-20 based on the MOU. In addition, each District approved an increase to member contributions starting in 2018-19 to cover the middle college program. The amount of the increases were \$181,089 for Dublin and \$232,828 for each Livermore and Pleasanton.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2017-18)	517,380.00	494,327.00	-4.5%	No
1st Subsequent Year (2018-19)	343,612.00	440,601.00	28.2%	Yes
2nd Subsequent Year (2019-20)	345,416.00	442,961.00	28.2%	Yes

Explanation
(required if Yes)

Increase in supply expenses in 2018-19 and 2019-20 related to the increase in the middle college program.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2017-18)	1,023,991.00	1,036,185.00	1.2%	No
1st Subsequent Year (2018-19)	870,800.00	1,058,065.00	21.5%	Yes
2nd Subsequent Year (2019-20)	877,000.00	1,056,265.00	21.6%	Yes

Explanation
(required if Yes)

Increase in consultant expenses in 2018-19 and 2019-20 related to the increase in the middle college program.

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Explanation Range
Total Federal, Other State, and Other Local Revenues (Section 6A)				
Current Year (2017-18)	5,834,441.00	6,073,775.00	4.1%	Met
1st Subsequent Year (2018-19)	5,059,766.00	5,941,748.00	17.4%	Not Met
2nd Subsequent Year (2019-20)	3,888,631.00	4,794,548.00	23.3%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2017-18)	1,541,371.00	1,530,512.00	-0.7%	Met
1st Subsequent Year (2018-19)	1,214,412.00	1,498,666.00	23.4%	Not Met
2nd Subsequent Year (2019-20)	1,222,416.00	1,509,226.00	23.5%	Not Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed since first interim projections by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Federal Revenue (linked from 6A if NOT met)	Perkins grant was increased based on updated projection from CDE.
Explanation: Other State Revenue (linked from 6A if NOT met)	State revenue was adjusted for the Calstrs entry. Calstrs was increased approximately \$178,000 based on the amount from prior year.
Explanation: Other Local Revenue (linked from 6A if NOT met)	Member contributions were increased by 4% in 18-19 and in 19-20 based on the MOU. In addition, each District approved an increase to member contributions starting in 2018-19 to cover the middle college program. The amount of the increases were \$181,089 for Dublin and \$232,828 for each Livermore and Pleasanton.

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed since first interim projections by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Books and Supplies (linked from 6A if NOT met)	Increase in supply expenses in 2018-19 and 2019-20 related to the increase in the middle college program.
Explanation: Services and Other Exps (linked from 6A if NOT met)	Increase in consultant expenses in 2018-19 and 2019-20 related to the increase in the middle college program.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A JPA that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	6.3%	5.3%	5.0%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	2.1%	1.8%	1.7%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
	Net Change in Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)			
Current Year (2017-18)	(917,036.00)	6,990,811.00		13.1%	Not Met
1st Subsequent Year (2018-19)	(168,264.00)	6,110,012.00		2.8%	Not Met
2nd Subsequent Year (2019-20)	(89,118.00)	4,883,666.00		1.8%	Not Met

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing both the unrestricted and restricted budgets, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

The ROP has had planned deficit spending to spend down the fund balance. The deficit spending was on the middle college program. As of February 2018, the Dublin, Livermore, and Pleasanton School Boards each approved an increase to the ROP member contribution to cover the Middle College program. Deficit spending is drastically reduced starting in 2018-19 and expected to stop deficit spending in 2020-21.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2017-18)	812,125.02	Met
1st Subsequent Year (2018-19)	643,861.02	Met
2nd Subsequent Year (2019-20)	554,743.02	Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2017-18)	1,264,363.82	Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA		
5% or \$66,000 (greater of)	0	to	300
4% or \$66,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
JPA ADA (Form MYPI, Line F1, if available; else defaults to zero and may be overwritten)	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Total Expenditures and Other Financing Uses (Criterion 8, Item 8B)	6,990,811.00	6,110,012.00	4,883,666.00
2. Plus: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 plus Line B2)	6,990,811.00	6,110,012.00	4,883,666.00
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	349,540.55	305,500.60	244,183.30
6. Reserve Standard - by Amount (\$66,000 for JPAs with less than 1,001 ADA, else 0)	66,000.00	66,000.00	66,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	349,540.55	305,500.60	244,183.30

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	349,541.00	305,501.00	244,184.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	91,081.02	18,360.02	559.02
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. JPA's Available Reserve Amount (Lines C1 thru C7)	440,622.02	323,861.02	244,743.02
9. JPA's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	6.30%	5.30%	5.01%
JPA's Reserve Standard (Section 10B, Line 7):	349,540.55	305,500.60	244,183.30
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your JPA have projected temporary borrowings between funds?
(Refer to Education Code Section 42803)

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

JPA's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund					
This item is not applicable for JPAs.					
1b. Transfers In, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for Item 1d.

1a. This item is not applicable for JPAs.

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

- 1. a. Does your JPA have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? No
- 2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2017
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	2	General Fund	Fund 01	12,997
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences		General Fund	Fund 01	5,676

Other Long-term Commitments (do not include OPEB)

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2017
TOTAL:				18,673

Type of Commitment (continued)	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Type of Commitment	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Total Annual Payments:	0	0	0	0

Has total annual payment increased over prior year (2016-17)? **No** **No** **No**

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent years.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)		
b. OPEB unfunded actuarial accrued liability (UAAL)		
c. Are AAL and UAAL based on the JPA's estimate or an actuarial valuation?		
d. If based on an actuarial valuation, indicate the date of the OPEB valuation		

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2017-18)	0.00	0.00
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
d. Number of retirees receiving OPEB benefits		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		

4. Comments:

S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)
- No
- b. If Yes to Item 1a, have there been changes since first interim in self-insurance liabilities?
- n/a
- c. If Yes to Item 1a, have there been changes since first interim in self-insurance contributions?
- n/a

2. Self-Insurance Liabilities

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3. Self-Insurance Contributions

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		

4. Comments:

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

If Yes or n/a, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	20.1	19.3	20.3	20.3

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.
If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 5 and 6.

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement: Begin Date: End Date:

4. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	<input type="text"/>	<input type="text"/>	<input type="text"/>
One Year Agreement			
Total cost of salary settlement	<input type="text"/>	<input type="text"/>	<input type="text"/>
% change in salary schedule from prior year or	<input type="text"/>	<input type="text"/>	<input type="text"/>
Multiyear Agreement			
Total cost of salary settlement	<input type="text"/>	<input type="text"/>	<input type="text"/>
% change in salary schedule from prior year (may enter text, such as "Reopener")	<input type="text"/>	<input type="text"/>	<input type="text"/>

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
6. Amount included for any tentative salary schedule increases	<input type="text"/>	<input type="text"/>	<input type="text"/>

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

- Are any new costs negotiated since first interim projections for prior year settlements included in the interim?
- If Yes, amount of new costs included in the interim and MYPs
- If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?
If Yes or n/a, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

n/a

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	6.0	6.5	6.7	6.7

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.
If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 5 and 6.

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

n/a

3. Period covered by the agreement:

Begin Date: End Date:

4. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

n/a

6. Amount included for any tentative salary schedule increases

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

- If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--	--	--

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?
 If Yes or n/a, complete number of FTEs, then skip to S9.
 If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	4.5	5.5	4.5	4.5

- 1a. Have any salary and benefit negotiations been settled since first interim projections?
 If Yes, complete question 2.
 If No, complete questions 3 and 4.
- 1b. Are any salary and benefit negotiations still unsettled?
 If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
4. Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Management/Supervisor/Confidential Step and Column Adjustments

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are step & column adjustments included in the budget and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of other benefits included in the interim and MYPs?			
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

n/a

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

- | | |
|---|----------------------------------|
| A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No) | <input type="text" value="No"/> |
| A2. Is the system of personnel position control independent from the payroll system? | <input type="text" value="No"/> |
| A3. Is enrollment decreasing in both the prior and current fiscal years? | <input type="text" value="n/a"/> |
| A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year? | <input type="text" value="n/a"/> |
| A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | <input type="text" value="No"/> |
| A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees? | <input type="text" value="No"/> |
| A7. Is the JPA's financial system independent of the county office system? | <input type="text" value="Yes"/> |
| A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.) | <input type="text" value="No"/> |
| A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months? | <input type="text" value="No"/> |

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency Second Interim Criteria and Standards Review

SACS2017ALL Financial Reporting Software - 2017.2.0
2/20/2018 3:46:14 PM

01-40410-0000000

Second Interim
2017-18 Original Budget
Technical Review Checks

Tri-Valley ROP JPA

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - The following combinations for FUND and RESOURCE are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT						FUND	RESOURCE	VALUE
FD	RS	PY	GO	FN	OB			
01	6391	-	4630	4000	1100	01	6391	47,000.00
01	6391	-	4630	4000	3101	01	6391	6,782.00
01	6391	-	4630	4000	3301	01	6391	900.00
01	6391	-	4630	4000	3501	01	6391	100.00
01	6391	-	4630	4000	3601	01	6391	3,018.00
01	6391	-	4630	4000	8590	01	6391	12,800.00
01	6391	-	4630	4000	8699	01	6391	45,000.00
01	6391	0	0000	0000	9740	01	6391	0.00
01	6391	0	0000	0000	979Z	01	6391	0.00

Explanation: The ROP only has Fund 01, however, they receive AEBG funds as part of a consortium.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRAFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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Second Interim
2017-18 Board Approved Operating Budget
Technical Review Checks

Tri-Valley ROP JPA

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - The following combinations for FUND and RESOURCE are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT						FUND	RESOURCE	VALUE
FD	RS	PY	GO	FN	OB			
01	6391	-	4630	4000	1100	01	6391	47,000.00
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01	6391	-	4630	4000	3601	01	6391	3,018.00
01	6391	-	4630	4000	8590	01	6391	12,800.00
01	6391	-	4630	4000	8699	01	6391	45,000.00
01	6391	0	0000	0000	9740	01	6391	0.00
01	6391	0	0000	0000	979Z	01	6391	0.00

Explanation:ROP only has Fund 01, however, they receive AEBG funds as part of a consortium.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRAFD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

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LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (W) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

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EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

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CEFB-POSITIVE - (W) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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Second Interim
 2017-18 Projected Totals
 Technical Review Checks

Tri-Valley ROP JPA

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
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- CHECKFUND - (F) - All FUND codes must be valid. PASSED
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- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
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01-6391-	-4630-	4000-	3601			01	6391	3,018.00
01-6391-	-4630-	4000-	8590			01	6391	12,800.00
01-6391-	-4630-	4000-	8699			01	6391	45,000.00
01-6391-	0-	0000-	0000-	9740		01	6391	0.00
01-6391-	0-	0000-	0000-	979Z		01	6391	0.00

Explanation:ROP only has Fund 01, however, they receive funds for the AEBG as part of a consortia.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

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CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

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CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

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INTRAFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete. PASSED

EXPORT CHECKS

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided. PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided. PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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Second Interim
 2017-18 Actuals to Date
 Technical Review Checks

Tri-Valley ROP JPA

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

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- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
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01	6391	-	4630	4000	3501	01	6391	6.60
01	6391	-	4630	4000	3601	01	6391	476.49
01	6391	-	4630	4000	8590	01	6391	7,465.00
01	6391	-	0	0000	0000-9790	01	6391	-8,325.09
01	6391	-	0	0000	0000-979Z	01	6391	-8,325.09

Explanation:ROP only has Fund 01, however, they receive AEBG funds as part of a consortium.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
 JOINT POWERS GOVERNING BOARD MEETING
 March 7, 2018

ACTION ITEM – 10.2

AGENDA ITEM:

10.2 – Approval of Personnel Document #030718

RECOMMENDED ACTION:

Approve Personnel Document #030718, as presented

BACKGROUND:

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifics each area, to include, new hires, resignations, retirements and vacancies.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

PERSONNEL DOCUMENT #030718

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

Name / FTE	Description / Location	Effective Date	Superintendent's Recommendation
<u>2017-2018 CERTIFICATED MANAGEMENT RETIRE</u>			
Fred Rutledge 1.0	Coordinator, Adult Education	1/31/2017	Approve

Moved by:
 Seconded by:
 Passed by:



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

INFORMATION ITEM - 10.3

INFORMATION ITEM:

10.3 – Middle College Program

BACKGROUND:

From the 2015-2016 school year to present, the Middle College Program Piolet has been funded by the spending down of one-time revenue received from Adults in Corrections and the collection of jail indirect costs. In October, Superintendent Duncan began presenting to the TVROP Member District Governing Boards. These presentations focused on the program's history from the inception, including the structure of the program and funding as presented each year prior in the TVROP end-of-year report to Member District Governing Boards. The presentation also covered the current status of Middle College, a testimonial from a Middle College student representing the given Member District, and a timeline of next steps. This timeline included the return of Superintendent Duncan to present in January 2018 and ask for action to approve Middle College as part of the Member District Contribution.

This item will cover the results of the Member Districts' Board Meeting presentations regarding the approval of the Middle College Program being added to the TVROP Budget as part of the Member District Contribution as well as the timeline for recruitment for the 2018-2019 school year.

FISCAL IMPACT:

None



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
March 7, 2018

CORRESPONDENCE – 11.0

AGENDA ITEM:

11.0 – Correspondence

RECOMMENDED ACTION:

No action required.

BACKGROUND:

Letters mailed or hand delivered (hard copy), excluding email, addressed to the Board and received at the District Office 72 hours prior to the Board meeting are summarized for Board review.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

- California State Controller, Audit Certification Letter – Fiscal Year 2016-17
- Alameda County Office of Education, 2017-18 First Interim Approval



BETTY T. YEE

California State Controller

February 6, 2018

Tri-Valley ROP
1040 Florence Rd
Livermore, CA 94550

Re: Certification Letter – Fiscal Year 2016-17 Tri-Valley ROP

The State Controller's Office (SCO) has completed its desk review of the referenced entity's annual audit report for the fiscal year ended June 30, 2017. As a result of the review, the SCO certifies that the audit report conforms to the reporting standards contained in the audit guide, *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, Section 19810. Also, the SCO determined that the report generally meets the requirements of Title 2, *Code of Federal Regulations*, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Subpart F—Audit Requirements (Uniform Guidance).

The SCO's certification authorizes the auditee to release the portion of the audit fee withheld under the provisions of California Education Code Section 14505. The SCO has notified the auditee that the audit report was certified.

If you have any questions regarding this letter or any other local education agency (LEA) audit issue, please contact a member of my LEA staff by telephone at (916) 324-6442 or by email at leaaudits@sco.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Jim L. Spano".

JIM L. SPANO, CPA, Assistant Division Chief
Financial Audits Bureau
Division of Audits

MAILING ADDRESS P.O. Box 942850, Sacramento, CA 94250-5874
SACRAMENTO 3301 C Street, Suite 700, Sacramento, CA 95816 (916) 324-8907
LOS ANGELES 901 Corporate Center Drive, Suite 200, Monterey Park, CA 91754-7619 (323) 981-6802



Alameda County Office of Education

L. Karen Monroe
Superintendent

January 26, 2018

Dan Cunningham, President
Joint Powers Governing Board
Tri-Valley Regional Occupational Program
1040 Florence Road
Livermore, CA 94550

RE: 2017-18 First Interim Report

Dear President Cunningham:

In accordance with Education Code Section 42127, we have examined the First Interim Report of the Tri-Valley Regional Occupational Program (ROP) for fiscal year 2017-18 to determine if it complies with the Criteria and Standards adopted by the State Board of Education, and if it allows the ROP to meet its financial obligations during the current and subsequent two fiscal years.

Based on our review and analysis, we are satisfied that the First Interim Report approved by the ROP's Governing Board on December 6, 2017 accurately reflects the financial status of the ROP and is consistent with the State's Criteria and Standards. We therefore concur with the ROP's positive certification with our comments/concerns outlined below.

Deficit Spending

The ROP continues to spend down its reserve balance, as deficit spending is projected for 2017-18 through 2019-20. The ROP should continue to plan for expenditure reductions and/or revenue enhancements in future years that will allow the ROP to live within its revenue stream and to fully support expenditures.

Funding from Member Districts

The ROP will need to stay informed of the possibility of its participating districts exercising flexibility with the ROP funds. It is important that the ROP maintain strong communication with the member districts to assess any possible reduction in the ROP's revenue stream.

BOARD OF EDUCATION

Joaquin Rivera
Trustee Area 1

Amber Childress
Trustee Area 2

Ken Berrick
Trustee Area 3

Aisha Knowles
Trustee Area 4

Fred Sims
Trustee Area 5

Eileen McDonald
Trustee Area 6

Yvonne Cerrato
Trustee Area 7

313 W. Winton Ave.
Hayward, California
94544-1136

(510) 887-0152

www.acoe.org

We want to acknowledge and express our appreciation to Teresa Fiscus and the ROP staff, the Governing Board, and the community for their continued diligence and hard work. If you have any questions or concerns regarding our review process, please feel free to call me at (510) 670-4140.

Sincerely,



L. Karen Monroe, Superintendent
Alameda County Office of Education

LKM:ra

cc: Joint Powers Governing Board, Tri-Valley ROP
Julie Duncan, Superintendent, Tri-Valley ROP
Teresa Fiscus, Fiscal Director, Tri-Valley ROP
Jeffrey B. Potter, Chief Business Officer, ACOE
Ruth Alahydoian, Director, ACOE